



THE REPORTING OF INJURIES, DISEASES AND DANGEROUS OCCURRENCES REGULATIONS 1995 (RIDDOR)

Employers must notify their enforcing authority (HSE or Local Authority) of any accident at work to an employee resulting in a reportable outcome. Such outcomes include:

Death or major injury; if an employee, self employed person or member of the public is killed or seriously injured in an accident or incident connected with your work activities you must notify the HSE or Local Authority immediately and follow up by completing and submitting an F2508 form within 10 days

Three day injury; any injury that results in an employee or self employed person having three days away from work or being unable to do their full range of duties. An F2508 must be completed and submitted to the HSE or Local Authority within 10 days.

Injuries to members of the public, not at work, where they are taken from the scene of the accident to hospital

Dangerous occurrences; where something dangerous happens but where no one is injured, but could have been

Such outcomes can be the result of any act of non-consensual physical violence done to a person at work.

Only physical injuries which result from acts of non-consensual violence to workers qualify as accidents for the purposes of RIDDOR 95.

Accidents to non-workers and absence from work due to causes that are not physical, eg illness resulting from verbal abuse, or psychological conditions arising from physical assault, are not reportable.

The fact that a particular incident is not reportable under RIDDOR 95 does not mean that it is outside the scope of health and safety legislation. The employer may still have duties under HSW Act and MHSWR.

A responsible person (the employer or person in control of the premises) must notify, report and record incidents

The contact details for the HSE's 'incident contact centre' are as follows:
Caerphilly Business Park, Caerphilly, Wales, CF83 3GG

Telephone: 0845 300 9923 (8.30 to 5pm)

Website: www.riddor.gov.uk or E-mail: riddor@natbrit.com

A Guide to the reporting of Injuries, Diseases, and Dangerous Occurrences Regulations 1995. (L73) ISBN 0-7176-1012-8.

Available from HSE Books, PO Box 1999, Sudbury, Suffolk CO10 6FS
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